# WD613 Privacy Policy

Effective Date: 24 July 2025

Last Updated: 24 July 2025

WD613 ("we", "us", or "our") is committed to protecting your personal information and your right to privacy. This Privacy Policy explains how we collect, use, disclose, and safeguard your information when you visit our website www.wd613.co.uk, in accordance with the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018.

By using our website, you agree to the terms of this Privacy Policy.

#### 1. Who We Are

We are the data controller of any personal information collected through this website. If you have questions about this policy or how your data is handled, you can contact us at:

Email: info@wd613.co.uk

#### 2. What Information We Collect

When you fill in a form on our website (e.g., to make a booking or sign up to our mailing list), we may collect the following personal information:

- Full name
- Email address
- Phone number
- Synagogue affiliation

We do not collect payment information or sensitive personal data. If making a voluntary donation, you will be redirected to the Ohr Yisrael Federation community donation page.

### 3. How We Use Your Information

We will use the information you provide to:

- Process and manage your booking or enquiry
- Communicate with you regarding your booking or enquiry
- Send you updates or information related to our services or events (only if you opt in to the mailing list)

We do not use your personal data for profiling or automated decision-making.

#### 4. Mailing List and Marketing

If you choose to subscribe to our mailing list, we will use your name and email address to send you occasional updates about events, services, or news.

You can unsubscribe at any time by clicking the link in our emails or by contacting us directly.

# 5. Legal Basis for Processing

We rely on the following lawful bases under the UK GDPR:

- Consent when you sign up to our mailing list
- Legitimate interest for processing your booking or enquiry and communicating with you about it
- Legal obligation where we are required to retain certain data for legal purposes

#### 6. How We Store Your Information

Your data is stored securely on our website platform and/or in secure electronic records. We use industry-standard safeguards to protect your personal data from loss, misuse, or unauthorised access.

Access to your data is limited to authorised personnel only.

#### 7. Data Retention

We retain your personal data only for as long as necessary to fulfil the purposes for which we collected it, including any legal, accounting, or reporting requirements.

If you unsubscribe from the mailing list or request data deletion, your data will be erased unless we are required to keep it by law.

## 8. Sharing Your Information

We do not sell, rent, or trade your personal information. We may share your data with trusted service providers (such as email services or website hosts) who help us operate the website and deliver our services, under strict data protection agreements.

We will never share your data with third parties for marketing purposes.

#### 9. Your Rights

Under the UK GDPR, you have the right to:

- Access the personal data we hold about you
- Request correction of inaccurate or incomplete data
- Request deletion of your data (subject to legal limitations)
- Withdraw consent at any time (for example, to opt out of the mailing list)
- Object to or restrict processing of your data
- Lodge a complaint with the Information Commissioner's Office (ICO)

To exercise any of these rights, contact us at info@wd613.co.uk.

#### 10. Cookies and Analytics

This website may use cookies or similar technologies to improve user experience. You can manage your cookie preferences in your browser settings.

We do not use cookies to track users for advertising purposes.

# 11. Changes to This Policy

We may update this policy from time to time. The latest version will always be available on this page, and we encourage you to review it periodically.

# 12. Contact

If you have any questions about this policy or your personal data, please contact:

Email: info@wd613.co.uk